

Town of Ocean View Delaware

February 11, 2025

TO: Honorable Mayor and Council

FROM: Matt Martin Facility Operations Manager, Public Works

SUBJECT: Monthly update for Dept. of Public Works as of February 6, 2025

32 WEST COMMUNITY CENTER & JOHN WEST PARK

- Conducted daily facility inspections, including trash removal and restroom supply checks.
- Performed daily playground inspections and logged findings on the IPAD
- Assisted with set up and breakdown for the FIRE and ICE event.
- Received quotes for sealing public restrooms from Tri-County Coating and East Coast Refinishing.
- Jacob Balasus and Foreman Dave Kittell repaired the climbing JAX feature at the playground
- Set up for weekly meetings and rentals in the Town Hall.

201 CENTRAL AVENUE

- North Star Heating and AC inspected and repaired a water leak from a condensation line.
- CMI Solar Electric replaced three fuses for our large solar panel and inspected all units to ensure no failure codes were displayed.
- VSC Fire and Safety Inc. conducted a routine inspection of the sprinkler system.
- Purchased new Ceiling tiles to replace stained tiles
- Met with the chief to discuss installation needs for new flooring in the evidence room and planned in-house painting projects, which will be completed by part-time employee Greg Rosner. Greg will also repair the chair rail in the police department office.
- Met with Creative Flooring Inc. to coordinate the installation of LVP flooring in the evidence room.

FIELD WORK

- Prepped and maintained roads during two minor snow events
- Removed Christmas Wreaths along the roadways, with assistance from apple electric.
- With the warming weather Public Works staff repaired turf damaged by snowplows in neighborhoods and throughout the town. Some areas will need to get sod, once spring arrives.
- Reinstalled a Stop sign in the Stingray neighborhood that was damaged by a snowplow.
- Conducted weekly town inspections, checking for damaged street signs, clogged drains, and roadside trash.
- Put up Valentines Day decorations.



Jacob Balasus stacking wood for Fire and Ice



Greg Rosner behind the Grinding Wheel

222 MAINTENANCE WAY

- North Star Heating and AC replaced four of our heater motors in the shop

- Enrolled part-time employee Charles Fisher in the Pesticide Core review and Exam, following that he will take the Mosquito Control Exam February 19th.
- Public Works staff have been organizing the shop and conducting an inventory of all equipment and tools. Street Signs have also been sorted and cataloged.
- Developing a Maintenance and Service log for all vehicles and equipment.
- Foreman Dave Kittell and Jacob Balasus repaired the Angle Broom PTO drive shaft for the Bobcat UTV.
- Dave and Greg replaced a damaged frost-free wall hydrant, installing an isolated shutoff along with a new frost-free hydrant.